



MEET LOCALLY, CONNECT GLOBALLY

Bringing Hybrid Events to Life, With Every Detail Crafted To Your Desire

Raffles City
Convention Centre

Fairmont
SINGAPORE

swissôtel THE STAMFORD
SINGAPORE

SKAI
SUITES

YOUR EVENT JOURNEY

Sustainability at
Fairmont Singapore &
Swissôtel The Stamford



Plan Exceptional
Hybrid Events
with us



Meet @ Raffles City
Convention Centre



Hybrid Meetings
- Considerations



Meeting Designs



Meetings to
Inspire



Let us be Your
Trusted Partner



Let us Enhance Your
Hybrid Meeting Experience



Hybrid & Virtual
Studio Packages







Clients' Testimonial



PLAN EXCEPTIONAL HYBRID EVENTS WITH US

Fairmont Singapore and Swissôtel The Stamford is the perfect choice for those seeking enriching experiences and hospitality excellence.

WHY US?

-  Located within close proximity to the Central Business District (CBD) and key tourism attractions
-  One of Singapore's largest and most accessible venues
-  Located above City Hall and Esplanade MRT Stations
-  Access to over 2,000 rooms and 13 restaurants & bars in one complex
-  Cutting edge technology
-  Trusted partner support

AWARDS

- Best Meetings Hotel (Singapore) (M&C Asia Stella Awards 2020)
- Singapore's Leading Conference Hotel (World Travel Awards 2019, 2018)
- Top 5 City Hotels in Singapore (Travel + Leisure's World Travel Awards 2019, 2018)

Find out more on,
[Fairmont Singapore](#)

[Swissôtel The Stamford](#)





MEET @ RAFFLES CITY CONVENTION CENTRE

- 108,000 square feet of prime, flexible event space; including 34 function rooms, meeting rooms and magnificent ballrooms located in the same complex
- Ample space to adhere to social distancing measures during events
- Contemporary design accents, cutting-edge technology, natural daylight features are key highlights of this exciting venue

HAVE A PANORAMIC 3D SITE INSPECTION OF OUR MEETING VENUES.

SCAN QR CODE FOR VIRTUAL TOUR



FAIRMONT
BALLROOM

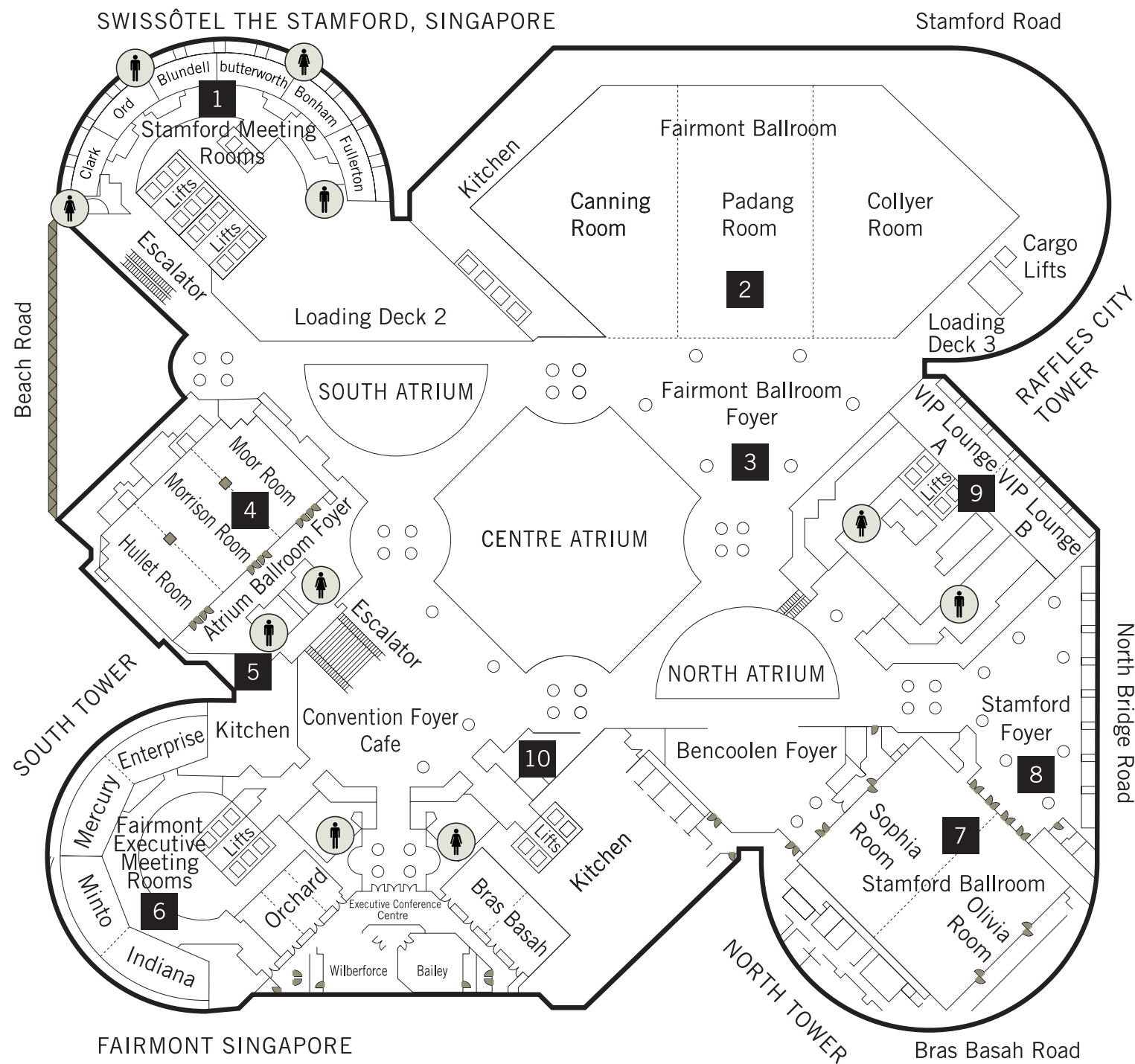


STAMFORD
BALLROOM



SKAI SUITES

OVERVIEW OF RAFFLES CITY CONVENTION CENTRE (RCCC)



1. STAMFORD MEETING ROOMS
2. FAIRMONT BALLROOM
 - a. Canning
 - b. Padang
 - c. Collyer
3. FAIRMONT BALLROOM FOYER
4. ATRIUM BALLROOM
 - a. Moor
 - b. Morrison
 - c. Hullet
5. ATRIUM BALLROOM FOYER
6. FAIRMONT EXECUTIVE MEETING ROOMS
 - a. Bras Basah
 - b. Orchard
 - c. Bailey
 - d. Wilberforce
 - e. Indiana
 - f. Minto
 - g. Mercury
 - h. Enterprise
7. STAMFORD BALLROOM
 - a. Sophia
 - b. Olivia
8. STAMFORD BALLROOM FOYER
 - a. Bencoolen Foyer
 - b. Stamford Foyer
9. VIP LOUNGE
 - a. Lounge A
 - b. Lounge B
10. BUSINESS CENTRE/ FUNCTION OFFICE

LEGEND	
	Removable Partition
	Restrooms
	Escalator
	Lift

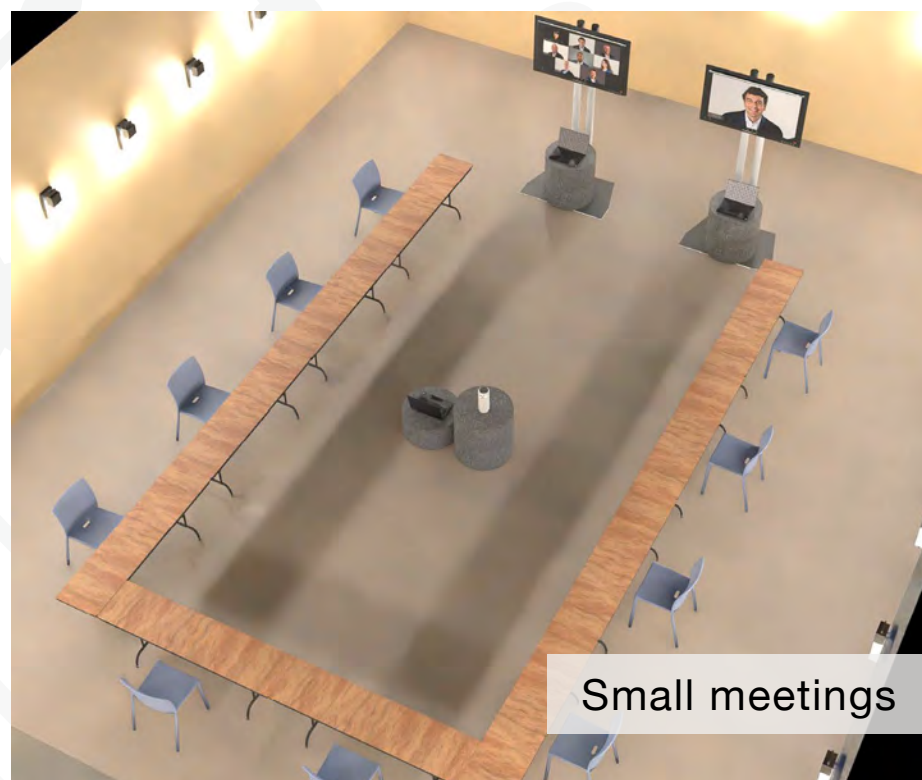
HYBRID MEETINGS - CONSIDERATIONS



MEETING DESIGNS



Boardroom meeting

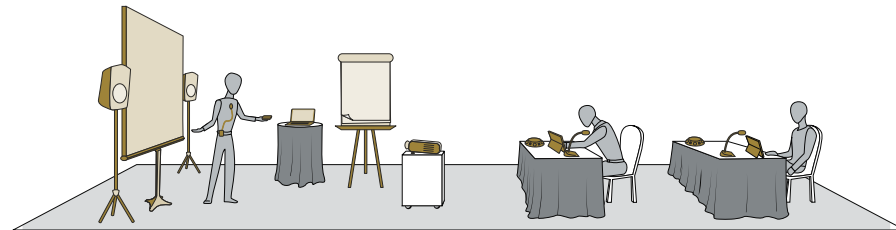


Small meetings



Mid-size meetings

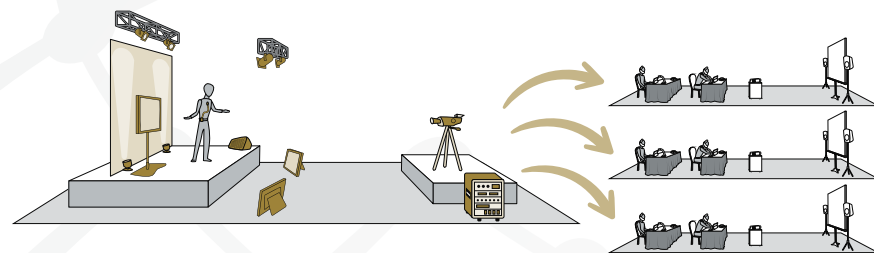
Layout incorporates physical distancing measures that align with evolving governmental and local venue guidelines, showcasing technology solutions.



Design 1

One room

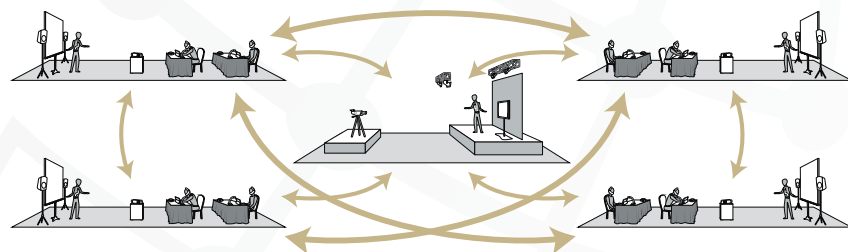
Ideal for a smaller group meeting in a single room at one venue. With physical distancing in mind, screen placement, sound reinforcement, and the ability to connect with others not able to physically attend will be key considerations.



Design 2

Multi-room, Broadcast Communication

Accommodates large groups that may need to be split into multiple rooms at the same venue. Building off the technology in design one, broadcasting to multiple rooms will be critical and the use of digital tools that support two-way collaboration will add to the experience.



Design 3

Multi-room/ Multi-venue, Networked Communication

For events that bring attendees from multiple venues and potentially multiple rooms together. The ability to have several presenters delivering messages to multiple audiences simultaneously will require a suite of technology solutions to make the experience feel as if everyone is meeting together as one.

MEETINGS TO INSPIRE

Availability of State-of-the-Art Technology To Aid In Achieving Your Goal

Deliver engaging, transformative, and insightful meetings with our state-of-the-art technology and a dedicated in-house AV team who offers flexibility and readiness onsite.

Reach your global audience with these seamless, vibrant and hybrid solutions.

We have these technology available so that your event can run smoothly.

- Immersive XR Stage
- Green Screen Studio
- Chime Live
- Webcasting Capabilities

For more details on each technology, **please click [here](#)**



LET US BE YOUR TRUSTED PARTNER

Safe Management Measures with Stringent Cleaning Guidelines

Implementing standards surrounding items that our customer and team members frequently encounter will be at the forefront of these enhanced cleaning procedures

As part of Accor, we have also implemented the ALLSAFE label and are following a set of stringent global cleanliness and operational standards that have been developed with and vetted by Bureau Veritas, a world leader in testing, inspections and certification



Read more on
ALLMeetSafe Guidelines

LET US ENHANCE YOUR HYBRID MEETING EXPERIENCE

Raffles City Convention Centre is proud to be a SG Clean certified establishment

This means that our hygiene and sanitation measures have been inspected by appointed assessors and certified to have met the SG Clean programme requirements



GUIDED SUBMISSION PROCESS

All applications are to be submitted 1 month prior to the start of the event for STB/MTI's approval. Our team will work with you to prepare the application to ensure a smooth delivery of your upcoming meeting at our venue



FLEXIBILITY

Plan your event with a peace of mind with our flexible sales conditions



SAFE MANAGEMENT MEASURES GUIDELINES

All safe distancing measures are strictly adhered at our premises, to ensure the safety of all our guests and employees



PRE-EVENT ANTIGEN RAPID TEST (ART)

Pre-event Antigen Rapid Test (ART) is available upon request

Find out more about your new event experience at Raffles City Convention Centre [here](#)

RAFFLES CITY CONVENTION CENTRE (RCCC) HAS BEEN ASSESSED & CERTIFIED SG SAFEVENT!

The SG SafeEvent Standard is a mark of assurance that your event meets the necessary requirements for safety, compliance and wellbeing in a post-Covid world. These standards will help event organisers, venues and suppliers to 'operationalise' and implement STB's Safe Business Event Risk Management Framework. The national directives and best practice recommendations outlined here are based on government advisories on Safe Management Measures (SMMs) for MICE events.

SG SafeEvent Standard Certification

To guide the industry in implementing safe business events, SACEOS, the Singapore Tourism Board (STB) and Enterprise Singapore (ESG) have come together to formulate the Event Industry Resilience Roadmap (IRR). IRR sets out the SG SafeEvent Standards that is to be applied to the events organised in Singapore.

Collaborating with NTUC LearningHub, the SG SafeEvents Training Programme is designed to equip MICE and Events ambassadors with the necessary knowledge and application of the SG SafeEvent Standard to ensure guests' safety, compliance and wellbeing.



HYBRID STUDIO PACKAGE

Price:	Inclusions:	Inclusions:
Full Day - 8 hours	\$10,800++	AUDIO 2 x Radio Microphone Handheld or Lapel Shure 1 x Audio Mixing Console 1 x K Array Sound System 1 x PC DI PROJECTION 1 x LED Wall Curved P3 at 8000mm x 2500mm 1 x Processor 1 x Switcher CAMERA & DIGITAL SERVICES 1 x Professional Broadcast Camera 1 x Server desktop with software for broadcast and recording 2 x Control Laptops for streaming and presentation 3 x Confidence Monitor 1 x Vision Mixing Unit LIGHTING 1 x Vision Mixing Unit TECHNICAL SERVICES 1 x Virtual Event Manager 2 x Audio Visual Operator 1 x Cameraman

VIRTUAL STUDIO GREEN SCREEN PACKAGE

Price:	Inclusions:	Inclusions:
Full Day - 8 hours	\$7,800++	<p>AUDIO</p> <ul style="list-style-type: none">2 x Radio Microphone Handheld or Lapel Shure1 x Audio Mixing Console1 x K Array Sound System1 x PC DI <p>GREEN SCREEN</p> <ul style="list-style-type: none">1 x Chroma Key Green Screen 6000mm x 2500mm1 x Frame Set with Base Plates <p>CAMERA & DIGITAL SERVICES</p> <ul style="list-style-type: none">1 x Professional Broadcast Camera1 x Server desktop with software for broadcast and recording2 x Control Laptops for streaming and presentation3 x Confidence Monitor1 x Vision Mixing Unit <p>LIGHTING</p> <ul style="list-style-type: none">2 x Set of Studio Lighting <p>TECHNICAL SERVICES</p> <ul style="list-style-type: none">1 x Virtual Event Manager2 x Audio Visual Operator1 x Cameraman

OUR CLIENTS' TESTIMONIAL



“We used the virtual studio facilities at the Raffles City Convention Centre for our 2021 World Summit. We host virtual events on numerous platforms but the quality of production and delivery was of the upmost importance to our speakers and sponsors for our flagship event. The virtual studio set-up was fantastic, visually stunning and with fantastic technical support to livestream the interviews, panels and Q&A, directly online to an international audience. Everything was recorded in high-definition and ensured our ondemand content post-event was simply world-class. Even as live physical events return we will still gladly utilise the virtual studio for high-end content production and recordings. Both speakers and sponsors thought the process was seamless and a great experience.”

Ross Campbell, Founder & CEO, FIT Summit



“Many thanks to the Swissotel and Encore Team for your support in making our virtual event a successful. We appreciate your kind understanding and patience in working with us and the clients. I am especially grateful that you guys have been flexibility throughout the process.”

**Dekwyn Oon, Meeting & Group Planner,
Cardinal Health 225 Pte Ltd**

SUSTAINABILITY AT FAIRMONT SINGAPORE & SWISSÔTEL THE STAMFORD

At Fairmont Singapore, we are committed to constantly redefine our hospitality experience while demonstrating our values towards sustainability

With Planet 21 at the heart of our business, we aim to achieve our goals through collaborating with partners to enhance corporate social responsibility, working with our staff to implement green initiatives and inviting our guests to experience our values on sustainability at Fairmont Singapore & Swissôtel The Stamford



We have adopted an eco-green cleaning program with approved chemicals that will minimise our hotel's operational impact on the environment through resource conservation and best practices



We are working with like-minded partners, like Le Labo, to minimise environmental impact by providing eco-friendly bathroom amenities. Le Labo is one of few fragrance houses that is on PETA's list of cruel-free brands (does not contain animal products nor tested on animals). To advocate sustainability, consumers are encouraged to bring their own empty bottles to refill their fragrances purchased at Le Labo stores



Swisspro filtered water taps eliminate the need for single-use plastic bottles. They are installed in Fairmont Singapore's new South Tower rooms and Raffles City Convention Centre



At Swissôtel The Stamford, there are no more individual amenities bottles in the guestrooms. In their place are refillable pump action bottles as a concerted effort to reduce use of plastic



Use of biodegradable cutleries and sustainable disposable containers in our restaurants and bars



Sustainable food sourcing through our Aquaponics Farm. Since March 2020, our Aquaponics Farm has supplied an estimated 30% of vegetable and 10% of fresh fish needs across the Fairmont Singapore every month



The introduction of online newspapers have helped to reduce waste. The weight of hard copy newspapers saved for both hotels amounts to 247 tonnes per year

EMAIL US AT CONVENTIONS.SINGAPORE@FAIRMONT.COM
OR CALL +65 6431 5560 TO ORGANISE YOUR VIRTUAL EVENT


Raffles City
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skai
SUITES

SCAN OR CLICK BELOW TO FIND OUT MORE ABOUT OUR HOTELS

FAIRMONT SINGAPORE



SWISSÔTEL THE STAMFORD

